

# Yale MACMILLAN CENTER

## *Council on African Studies*

### **African Studies M.A. Advising Guidelines** **Yale University, Council on African Studies**

**Welcome to the MA in African Studies at Yale!** We are delighted you have chosen to come to Yale. By now, you will have met some of the core personnel involved in running the program.

This document describes the structure of the African Studies program, and outlines the various roles and responsibilities of the people involved in ensuring its smooth running. You will also find information about the various resources available to you while you study here, and details of what you can expect from your instructors and advisors – and what they will expect from you – as you participate in the wide variety of courses offered on the program.

The MA in African Studies is distinguished by two key features: its interdisciplinarity and its flexibility. Students wishing to build an interdisciplinary portfolio of research interests will benefit from the flexibility of this program: you can take a wide variety of courses, ranging from learning new languages to studying research methods in different disciplines. A wide variety of African Studies experts can be found at Yale. In Section IV below, we include indicative clusters of the courses you might choose in developing your area of concentration. We also show what a broad arts/humanities profile might look like for students on our program who wish to develop research skills across a variety of disciplines.

Throughout your time on the program, you will maintain a focus on African Studies, guided by the Director of Graduate Studies (DGS). You will also be invited to participate in various events organized by the Council on African Studies, ranging from social events to graduate town halls, seminars and workshops. You can find more information about the Council on African Studies on the website (<https://african.macmillan.yale.edu/>).

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## **I: CORE PERSONNEL**

### **Stephanie Newell – Acting Chair, Council on African Studies**

[stephanie.newell@yale.edu](mailto:stephanie.newell@yale.edu)

Stephanie Newell is Professor of English and Senior Research Fellow in International and Area Studies with expertise in West African cultural history. You can contact her and other personnel on the program with questions about coursework or life at Yale.

### **Louisa Lombard – Director of Graduate Studies**

[Louisa.lombard@yale.edu](mailto:Louisa.lombard@yale.edu)

Louisa Lombard is an Associate Professor of Anthropology, and she uses ethnographic and historical methods to understand violence, ethics, political formations, and peacebuilding in Central Africa. Her research interlocutors have included anti-poaching guards, rebels, and peacekeepers. As DGS, she will meet with you as early as possible—and no later than the end of the registration period—to confer about course selections and other plans for the academic year. She will contact you at least once per semester to discuss progress, and will be available for additional meetings throughout the academic year. In the Fall Semester of the second year, the DGS hosts a colloquium (AFST 590) for students to present thesis work-in-progress. If students experience difficulties that cannot be resolved through meeting with the relevant member of faculty, they should approach the DGS or another member of the program team listed above to establish a process for the parties involved to meet and discuss the concerns of the student.

### **Veronica Waweru – Director of Undergraduate Studies**

[veronica.waweru@yale.edu](mailto:veronica.waweru@yale.edu)

Veronica Waweru is an anthropologist whose current research interests revolve around language and cultural adaptations in refugee and transnational contexts. Additionally, Dr. Waweru has a broad-based background in African prehistory as well issues related to mobility and change in contemporary Africa. At Yale, she teaches Intermediate Swahili and research methods courses in African Studies and serves as the DUS to the African Studies BA Program.

### **John Kiarie Wa’Njogu – Director, Program in African Languages**

[john.wanjogu@yale.edu](mailto:john.wanjogu@yale.edu)

John Kiarie Wa’Njogu specializes in language education and sociolinguistics. His interests include foreign language curriculum development, teaching methodology, material development, and assessment. Other areas of interest are language planning, language and democracy, ethnicity, Kiswahili and other African literatures and literary criticism.

### **Cristin Siebert - Program Director**

[cristin.siebert@yale.edu](mailto:cristin.siebert@yale.edu)

Cristin Siebert oversees the day-to-day running of the Council on African Studies. Like the DGS, she can offer guidance on courses and life at Yale, and can recommend how best to take advantage of the many resources and opportunities available to students. In particular, she can

advise you about research and conference fellowships as well as funding to support student initiatives on campus.

**Norah Langat – Program Coordinator & Registrar**

[norah.langat@yale.edu](mailto:norah.langat@yale.edu)

Norah Langat is the Program Coordinator for the Council on African Studies where she is responsible for the daily administration and communication of its activities as well as planning and coordinating its events. She also serves as the African Studies Registrar and is a point of contact for the MA & BA students, working closely with the DGS and DUS in ensuring student degree completion deadlines.

**II: STRUCTURE OF DEGREE & TIMELINE**

The program requires 16 courses:

- Two compulsory introductory interdisciplinary seminars, Gateway to Africa (AFST 505) and Topics in African Studies (AFST 764b) or an alternate course, as specifically designated by the DGS. These courses are usually completed in the first year of study.
- Four courses of instruction in an African language. See section III for additional details
- Four courses in one of the following areas of concentration: history, anthropology, political science, economics, sociology, arts and literatures, languages and linguistics, religion, environmental and development studies and public health.
- Four other approved courses offered in the Graduate School or professional schools and
- Two terms of Directed Reading and Research (AFST 590a and 900b) during which students will complete the required thesis.

The choice of courses must be approved by the Director of Graduate Studies every semester. Students should consult with the DGS as soon as possible in their first semester. Some upper-level undergraduate courses are open to graduate students if the professor agree and a [Graduate Credit Request Form](#) must be signed-off for such a choice.

**Grading scheme:**

The grading scheme for Masters Students is: honors (H), high pass (HP), pass (P) or fail (F). The Graduate School requires that students achieve an Honors grade in at least one full-year or two full-term graduate courses by the end of the fourth term of full-time study. Waived courses do not count towards the Honors requirement. Each term the DGS will receive the grades earned by students for review. Students should maintain a High Pass average. The DGS will meet with students who have failed to achieve one grade of Honors during the first year of study.

**Courses Outside Yale University**

Columbia, Cornell, and Yale, through a collaborative arrangement to share less commonly taught languages, offer several languages that are not otherwise taught on our campuses, via videoconferencing from a partner institution. We currently offer a total of fifteen languages. These are not “online” computer-based courses. The courses are taught ‘live’ by an instructor at the sending institution, and students at the receiving institution will be expected

to attend a regular class in a designated classroom that is outfitted with videoconferencing technology. At the receiving end, students will see the teacher and be able to interact via videoconference with him/her and the other class of students. There will be technology support available in the classroom. Please note that you will be registered at your home institution through the regular registration process and receive credit from your own institution to learn more about the SCI classroom experience, please visit [the SCI website](#).

### **III: LANGUAGE REQUIREMENT**

Students are required to achieve language proficiency in an African language. This is demonstrated by taking up to four courses of instruction in one of the languages offered (Kiswahili, Yoruba, isiZulu, Twi, Wolof), completing through the L4 language level. The language requirement takes four semesters to complete. A student may be exempted from taking language courses by demonstrating advanced speaking, reading, writing, & listening proficiency in an African language. Advanced proficiency is demonstrated by showing proof that the language of instruction in high school or university was in the African language or by taking a placement test arranged by Yale's Center for Language Study. Students who wish to test out must contact the program prior to the start of their first term at Yale. They will need to contact both the Program Director and Director of the Program in African Languages to facilitate the process.

Students who demonstrate advanced proficiency in one African language are encouraged to consider pursuing a second language. In addition to full semester credit-bearing courses students may apply to the Directed Independent Language Study (DILS) program offered through the Center for Language Study. DILS offers students the opportunity to study a language not offered at Yale by working with a tutor two times per week during the Fall or Spring semester. For more information see <https://cls.yale.edu/programs/dils> or discuss with the DGS or Program Director.

### **IV: ACADEMIC ADVISING**

Students are advised to familiarize themselves with the *GSAS Guide to Advising Processes for Faculty and Students* ([https://gsas.yale.edu/sites/default/files/page-files/gsas\\_advising\\_processes\\_guide.pdf](https://gsas.yale.edu/sites/default/files/page-files/gsas_advising_processes_guide.pdf))

#### **Identifying a Thesis Topic and Advisor**

Students should reach out to members of the faculty to secure an advisor for their thesis as soon as possible after arrival at Yale, preferably by the end of their first semester. In identifying an advisor, the student should reflect on their experience with faculty members in coursework, colloquia, and other formal and informal mentoring opportunities. The Gateway to Africa course (AFST 505) in Fall Semester provides an excellent opportunity to get to know many of the African Studies faculty working on campus. Students may also wish to consult with the DGS

about an appropriate thesis advisor. The DGS is also available to discuss confidentially any challenges or concerns that arise between a dissertating student and their advisor or advisors.

### **Responsibilities of the Advisor**

1. Establish expectations with each student for communication
2. Agree how often meetings will take place to discuss the student's work.
3. Give clear, constructive, and timely feedback on the student's work.
4. Agree reasonable working hours based on departmental expectations, amounts of time for vacation, and other activities necessary for students' mental and physical health.
5. Be cognizant of limitations to the student's schedule, including religious observance, family obligations, preparation for qualifying exams, etc.
6. Understand the required milestones for students in the program.
7. Help the student develop an individualized timeline for completing academic requirements and meeting professional goals.
8. Discuss with the DGS if issues arise related to the student's responsibilities.

### **Thesis Specifications and FAQ's**

- Students must be enrolled in AFST 900 Master's Thesis in the semester in which the thesis will be submitted. The thesis adviser will submit the grade for the thesis electronically by recording the grade for AFST 900. Ensure that you communicate this process to your adviser. If you have two readers, only one of them can submit the grade.
- Specifications for printing: double-spaced, footnotes at the bottom of each page, pages numbered, sources at the end. Printing may be single-sided or duplex, as the adviser prefers. The length should be 50 pages at minimum. In the last few years, theses have ranged from 50-105 pages long.
- Prepare two bound copies of your Master's Thesis (assuming you have one adviser\reader). Have the thesis bound at a copy shop; a clear front cover with a black back and heavy black binding works well. On or before the deadline give one copy to your adviser and one copy to the Council office. Email pdfs to the department registrar and DGS.
- Hard copies of MA Theses from previous years are available in the CAS office, for your review by appointment.

## SAMPLE COURSE SCHEDULES

Below are indicative course lists to give a sense of how the MA in African Studies might look to students in different disciplines. There are many other courses one could add to these lists, and students can also opt for a more generalized degree program.

### **Economics Concentration**

#### Fall – 1<sup>st</sup> Semester

**ZULU 610:** Beginning isiZulu 1

**AFST 505:** Gateway to Africa

**GLBL 715:** Economic & Trade Challenges & Opportunities of Southern Africa

**ECON 546:** Growth and Macroeconomics

#### Spring – 2<sup>nd</sup> Semester

**ZULU 620:** Beginning isiZulu II

**FREN 949:** Novel, Film & History in French Africa

**GLBL 633:** Strategies for Economic Development

**AFST 570:** Foreign Assistance to Sub-Saharan Africa



#### Fall – 3<sup>rd</sup> Semester

**ZULU 630:** Intermediate isiZulu I

**GLBL637:** US Economic Policy toward Africa

**GLBL 558:** Histories of Theories of Global Development

**AFST 590:** African Studies Colloquium

#### Spring – 4<sup>th</sup> Semester

**ZULU 640:** Intermediate isiZulu II

**AFST 900:** AFST Master's Thesis

**AFST 619:** Worlds of the Ancient Red Sea

**GLBL 685:** US Policy toward the Middle East & North Africa

### **History Concentration**

#### Fall – 1<sup>st</sup> Semester

**SWAH 610:** Beginning Kiswahili II

**AFST 505:** Gateway to Africa

**AFST 510:** Africa in the World

**AFST 832:** Methods and Practices in African History

#### Spring – 2<sup>nd</sup> Semester

**SWAH 630:** Intermediate Kiswahili I

**AFST 834:** Culture Community and Nation in African History

**HIST 837:** Decolonization & Independence in Africa

**HIST 836:** Histories of Postcolonial Africa



#### Fall – 3<sup>rd</sup> Semester

**SWAH 620:** Beginning Kiswahili I

**AFST 951:** Directed Reading and Research

**AFST 558:** Memoir in Africa

**AFST 836:** Histories: Postcolonial Africa

#### Spring – 4<sup>th</sup> Semester

**SWAH 640:** Intermediate Kiswahili II

**HIST 833:** Agrarian History of Africa

**AFST 900:** AFST Master's Thesis

**AFST 567:** Bureaucracy in Africa

## Anthropology Concentration

### Fall – 1<sup>st</sup> Semester

**YORU 610:** Beginning Yoruba

**AFST 505:** Gateway to Africa

**AFST 510:** What is the Global South? Africa in the World

**ANTH 500:** The Development of the Discipline

### Spring – 2<sup>nd</sup> Semester

**YORU 620:** Beginning Yoruba II

**AFST 840:** Colonialism in Africa

**AFST 516:** African Migration & Diaspora

**ANTH 575:** Hubs, Motilities & Global Cities



### Fall – 3<sup>rd</sup> Semester

**YORU 630:** Intermediate Yoruba

**ANTH 639:** Africa, Politics Anthropology

**GLBL 558:** Histories of Theories of Global Development

**AFST 590:** African Studies Colloquium

### Spring – 4<sup>th</sup> Semester

**YORU 640:** Intermediate Yoruba II

**AFST 900:** AFST Master's Thesis

**ANTH 793:** African Explorers Explain the World

**HSAR 554:** Colonial Cities in the Early Modern Iberian Atlantic

## History of Art Concentration

### Fall – 1<sup>st</sup> Semester

**ZULU 610:** Beginning IsiZulu 1

**AFST 505:** Gateway to Africa

**HSAR 716:** Museums & Their Objects

**AFST 510:** Africa in the World

### Spring – 2<sup>nd</sup> Semester

**ZULU 620:** Beginning IsiZulu II

**HSAR 524 :** Blackness in Abstraction

**HSAT 527:** African Art

**AFAM 725:** Relational Formations of Race



### Fall – 3<sup>rd</sup> Semester

**ZULU 630:** Intermediate isiZulu I

**AFST 836:** Histories, Postcolonial Africa

**HSAR 709:** Art, Race, Violence

**AFST 590:** African Studies Colloquium

### Spring – 4<sup>th</sup> Semester

**ZULU 640:** Intermediate isiZulu II

**AFST 900:** AFST Master's Thesis

**HSAR 541:** Afro-Cosmopolitans 1935-1955

**HSAR 795:** Empire

## **V: FUNDING OPPORTUNITIES**

All applicants must apply through the [Yale Student Grants & Fellowships database](#).

### **Lindsay Fellowship for Research in Africa**

The Lindsay Fellowship for Research in Africa supports grants to graduate and professional students for summer research in order to increase understanding of Africa among Yale students and faculty. Only those returning to Yale in the semester following the award are eligible to receive an award. Fellowships of up to \$3,000 will be awarded for summer travel and fieldwork expenses in Africa for relevant research or study projects.

### **Council on African Studies - Graduate Student Conference/Research Award**

CAS Graduate Student Conference/Research Awards are available to Yale Graduate and Professional School students to help defray travel costs for research trips or trips to present at conferences in or about Africa. Preference is given to members of the CAS Graduate Affiliates Network.

### **MacMillan Center Academic Year Fellowships for Language Study**

Academic year language fellowships are available to any undergraduate, graduate and professional school student whose academic program requires the study of a foreign language or whose research plans require the study of a foreign language. In the application, students are expected to demonstrate a bona fide academic need to study the language they have proposed and show a clear relationship to the applicant's overall course of study. Only current students who are enrolled full-time may apply.

Priority will be given to students applying for intermediate and advanced level language study, but beginning level study will be considered from Ph.D. students who have a research need for the language. Applicants interested in studying less-commonly taught languages will also be given priority.

The academic year language fellowship provides up to \$18,000 toward non-Yale University tuition and fees and up to \$15,000 for living expenses. If students apply for the semester of language study the award will be prorated accordingly. Yale students may apply the award to recognized intensive programs at other universities within or outside the U.S. Rigorous online and distance education programs are also eligible for fellowship support. Students admitted to the online program are not eligible for the stipend portion of the grant.

### **MacMillan Center Summer Fellowships for Language Study**

Summer language fellowships are available to any undergraduate, graduate and professional school student whose academic program requires the study of a foreign language or whose research plans require the study of a foreign language. In the application, students are expected to demonstrate a bona fide academic need to study the language they have proposed and show a clear relationship to the applicant's overall course of study.



The summer language fellowship provides up to \$5,000 toward tuition and fees and up to \$2,500 for living expenses. Yale students may apply the award to recognized intensive programs at other universities within or outside the U.S., as well as to Yale summer intensive language programs and other programs overseas.

Funding is limited and competitive, and priority will be given to students applying for intermediate and advanced level language study, but beginning level study will be considered from Ph.D. students who have a research need for the language. Applicants interested in studying less-commonly taught languages will also be given priority.

### **MacMillan Center Pre-Dissertation Research Fellowships**

MacMillan Center Pre-Dissertation Research Fellowship are available to aid graduate students in their pre-doctoral dissertation research. Yale Ph.D. students in the Graduate School's Ph.D. granting departments and programs (including programs based in the professional schools) are eligible to apply. Masters students in African or Russian and East European Studies are also eligible to apply for grants for overseas research, language study or internships. Applications must relate to a potential dissertation and applications should relate to their course of study, thesis research and/or professional plans. Among the factors to be considered by the Committee in establishing priorities is a judgment about how the short term project may lead to a thesis and its usefulness in better understanding international relations or foreign societies and cultures.

### **Coca-Cola World Fund at Yale**

The Coca-Cola World Fund at Yale University has the broad goal of bringing together the analytic resources of academic specialists and practitioners across established disciplinary lines to promote understanding of the international factors that play a decisive role in the conduct of private and public business. The Fund's more specific goal is to support scholarly endeavors that enhance collaboration among specialists in the fields of international law, the management of international business enterprises and government and non-government organizations, and international relations. The Coca-Cola World Fund at Yale provides funding on a competitive basis for worthy field projects overseas, normally over the summer months. Such projects are expected to enable graduate and professional students in their first or second year of study to apply their classroom lessons to international, professional or policy problems in the immediate cultural and organizational context overseas. Proposals must address how the project meets the goals of the fund above. They must also explicitly incorporate two of the three fields of interest: international law, international management and international relations/public policy. Preference will be given to projects that take an interdisciplinary approach, immerse the student in the language and culture of the foreign area, and strengthen the student's links with professionals and/or scholars in the target country.

## **VI: Institutional Review Board (IRB)**

In the event that your proposed research involves contact with human subjects, you will be required to follow Yale's IRB procedures. Students will be required to consult with the DGS and DUS regarding completing the IRB process.

## **VII: WORK-LIFE BALANCE EXPECTATIONS**

The MA course load is four courses per term. In addition, you may wish to pursue on campus work as a teaching fellow or research assistant, or hourly office work in a department. You are not permitted to work more than 20 hours per week, and should determine that work will not interfere with your studies before committing to a job. Good mental health and wellness are critical to your success as a graduate student. Try to get enough sleep, eat well, and exercise. Make time for yourself, your friends and family, and the things that give you joy and energy. For information and resources related to mental health and wellness, sports & exercise, and student life & organizations please see:

<https://gsas.yale.edu/resources-students/health-wellness>

<https://gsas.yale.edu/resources-students/student-life-community>

<https://gsas.yale.edu/resources-students/graduate-student-organizations>

## **VIII: RELEVANT ORGANIZATIONS**

### **CAS GRADUATE AFFILIATES NETWORK**

The Council on African Studies Graduate Student Affiliates Network seeks to strengthen the graduate student community by supporting opportunities for academic exchange and social events. We seek to foster an engaging, interdisciplinary community of students working in fields related to Africa. The network includes students from various Graduate School of Arts & Science departments and the Professional Schools. Student interested in joining can apply here: [cas-graduate-student-affiliate-application](https://cas-graduate-student-affiliate-application).

The African Studies Program holds a meet-up for African Studies students once a semester - (October & April) - with core personnel from the Council on African Studies and an agenda led by students.

### **AFRICA STUDENT INTEREST GROUP**

The Africa SIG is a collection of students interested in the environmental challenges and opportunities on the continent. The purpose of Africa SIG is two-fold: (1) to serve as a forum for information exchange and research support for members; (2) to create opportunities on campus to engage with the vibrant culture of Africa. The SIG hosts and co-sponsors talks with scholars and practitioners, movie screenings, and dance workshops.

<https://environment.yale.edu/sigs/africa/>

## **YALE AFRICA BUSINESS SOCIETY**

The Africa Business & Society Group's mission is to organize SOM students with African connections and interests to socialize their experiences, knowledge, networks, and passions for Africa-related business, career development, education, impact-creation, cultural outreach, and issue-advocacy – at SOM and at larger YALE.

<https://groups.som.yale.edu/africa/home/>

## **OFFICE OF GRADUATE STUDENT DEVELOPMENT & DIVERSITY**

The Office for Graduate Student Development and Diversity (OGSDD) is committed to building and maintaining a nurturing and caring community of scholars where students from diverse backgrounds and experiences are supported in their professional and intellectual goals and pursuits.

## **YASA**

The Yale African Students Association (YASA) is a cultural, social and political group of undergraduate students that welcomes all persons interested in Africa and African issues. YASA provides a community of friendship and intellectual discussions. YASA also promotes and represents the rich African culture on campus as well as providing a forum for discussion and action on current affairs. Check the News page for upcoming events and opportunities.

## **IX: ADDITIONAL CAMPUS RESOURCES**

### **i) Diversity, Equity and Inclusion**

The Council on African Studies places great emphasis on the importance of an inclusive environment for teaching and learning, and we are committed to establishing an equitable environment where everyone feels safe, supported, and valued. We believe that a diversity of experience, positionality, and perspective is of central importance to academic excellence. We believe that all students, faculty, and staff deserve to pursue their work free from any form of harassment. As educators, intellectuals, researchers, students, and staff, we ask ourselves how we can ensure that all members of the African Studies Program may thrive and succeed, especially those who have been historically underrepresented at Yale. The sections below include a list of resources should students encounter discrimination, have Title IX (sexual harassment) concerns, need accommodation due to a disability, or otherwise need to discuss a situation.

You can find out more about diversity initiatives at Yale here: [Diversity Initiatives](#)

### **ii) Mental Health, Counseling, and Title IX Resources**

Faculty and staff are advised to notify the Director of Graduate Studies (DGS) and Associate Dean for Student Advising and Academic Support at (203) 432-2735 whenever there is a concern about a student's mental health or wellbeing. In such instances, they may also call the Director of Yale Mental Health & Counseling (YMH&C) at (203) 432-0290.

Students can make an appointment with a therapist or seek urgent care by speaking with a 24/7 on-call therapist at Yale Mental Health & Counseling. Students can set up an initial intake appointment by calling YMH&C on (203) 432-0290 or (203) 432-0123 after hours; or by walking to YMH&C on the 3rd floor of 55 Lock Street. The student may be seen by a counselor at YMH&C or be referred to an outside clinician via Magellan Health Services if they are struggling with: severe anxiety, racing thoughts, acute agitation; increased use of drugs and/or alcohol; persistent sleep difficulties; feelings of being trapped or helpless; and/or preoccupation with death or suicide. More information is here: <http://yalehealth.yale.edu/mentalhealth>

Confidentiality: strict standards of confidentiality are maintained and the counselors at YMH&C cannot share any information about their mental health with third parties.

Online Screenings: YMH&C offers free anonymous and confidential online screenings to all members of the Yale community. Visit [screening.mentalhealthscreening.org/YALE](http://screening.mentalhealthscreening.org/YALE).

Substance Abuse: Questions and concerns about a student who may have substance abuse issues should be directed to Maury Steigman, Yale Health Substance Abuse Counselor, at (203) 432-7366.

Magellan Services: Students who are referred to an outside clinician via Magellan Health Services can contact Whitney Randall ([whitney.randall@yale.edu](mailto:whitney.randall@yale.edu)) with questions about coverage.

Members of the Yale community can speak confidentially with chaplains at the Yale Chaplain's Office, even if they do not identify with a particular religious practice. The chaplains, who may represent a variety of spiritual traditions at Yale, are a great resource for students who may be initially reluctant to seek support from a therapist or psychiatrist. More information: <https://chaplain.yale.edu/>.

iii) Sexual Misconduct Disclosures

The SHARE (Sexual Harassment and Assault Response & Education) Center is located on the first floor of the Yale Health building. The SHARE Center offers a variety of confidential and, if desired, anonymous support services to any member of the Yale community dealing with sexual misconduct of any kind. SHARE has a new support group specifically for graduate and professional school students. More information: <http://sharecenter.yale.edu/>

Title IX Coordinators: Students are encouraged to contact Michelle Nearon, Title IX coordinator for the Graduate School ([michelle.nearon@yale.edu](mailto:michelle.nearon@yale.edu)). A conversation with her will not initiate a formal complaint without the student's expressed consent. More information: <https://provost.yale.edu/title-ix/coordinators>.

Responsibilities of DGS as a Mandatory Reporter: Pursuant to 2010 Guidance from the Office of Civil Rights, a DGS is considered a "responsible person," and must report any known or alleged instances of sexual misconduct to a Title IX coordinator. The Graduate School's Title IX

coordinator is Michelle Nearon, Senior Associate Dean for Graduate Student Development and Diversity ([michelle.nearon@yale.edu](mailto:michelle.nearon@yale.edu)).

The DGS is obliged to report any incident or behavior that might fall under Yale's definition of sexual misconduct: "a range of behaviors including sexual assault, sexual harassment, intimate partner violence, stalking, voyeurism, and any other conduct of a sexual nature that is non-consensual, or has the purpose or effect of threatening, intimidating, or coercing a person." Guidance and FAQs for individuals with reporting responsibilities can be found here: [smr.yale.edu/sites/default/files/files/General-Reporting-Guidance.pdf](http://smr.yale.edu/sites/default/files/files/General-Reporting-Guidance.pdf).

Yale Police Department: A student wishing to report an incident to the police may call YPD at (203) 432-4400. Sgt. Cristina Reech, the Sensitive Crimes and Support Coordinator at the Yale Police Department, will assist victims and investigate cases of sexual violence, harassment, assault, violence against women, and other crimes of sexual misconduct.

University-Wide Committee

55 Whitney Avenue: (203) 432-4449

The University-Wide Committee on Sexual Misconduct is the disciplinary board that addresses claims of sexual misconduct. It assists individuals with the process of filing a formal complaint. More information: <https://uwc.yale.edu/>.

iv) Dean's Office, Graduate School of Arts & Sciences (GSAS)

1 Hillhouse Avenue: (203) 432-2733

<http://gsas.yale.edu/office-directory>

- The GSAS Dean's Office provides centralized support for students and faculty in the Graduate School of Arts and Sciences. Pamela Schirmeister ([pamela.schirmeister@yale.edu](mailto:pamela.schirmeister@yale.edu)) is in charge of graduate student teaching and professional development. Allegra di Bonaventura ([allegra.dibonaventura@yale.edu](mailto:allegra.dibonaventura@yale.edu)) is responsible for academic advising and student progress, disciplinary and grievance cases, and outside fellowships. Lisa Brandes ([lisa.brandes@yale.edu](mailto:lisa.brandes@yale.edu)) is the Director of the McDougal Graduate Student Center and is responsible for fostering a greater sense of social and cultural community for graduate students.

v) Office for Graduate Student Development & Diversity

1 Hillhouse Avenue: (203) 436-1301

<http://gsas.yale.edu/diversity/office-graduate-student-development-diversity>

- Dean Michelle Nearon ([michelle.nearon@yale.edu](mailto:michelle.nearon@yale.edu)) is head of the Office for Graduate Student Development and Diversity, as well as serving as the Deans' Designee and the Title IX coordinator for the Graduate School. Title IX prohibits sex or gender discrimination in all education programs and activities, including but not limited to admissions, recruitment, instruction, advising, and employment. Dean's Designees are administrators with the responsibility to receive student concerns and offer advice and guidance related to diversity and inclusion, discrimination and harassment, and equal

opportunity. Deans' Designees may also help facilitate informal resolution of complaints.

vi) Office of Institutional Equity and Access

<https://oiea.yale.edu/>

- Any student, employee, or applicant for programs or employment at Yale who is concerned about affirmative action, equal opportunity, sexual harassment, racial harassment, or fairness in admissions or employment at Yale, either in a general sense or with respect to their own situation, is encouraged to contact the OIEA. Talking about a problem with a member of the Office is not a part of any formal grievance procedure. However, the Senior Director, Valarie Stanley ([valarie.stanley@yale.edu](mailto:valarie.stanley@yale.edu)), can investigate a situation and help to resolve it informally. The Office also informs individuals about the availability of the University's grievance procedures for students and employees. In cases where the individual is not within a group of persons to which a formal grievance procedure applies, the Office will review a complaint. All inquiries are treated in a confidential manner.

vii) Student Accessibility Services

35 Broadway (rear), Room 222: (203)432-2324

<https://sas.yale.edu/>

- The Student Accessibility Services (SAS) office facilitates individual accommodations for all students with disabilities throughout the University. SAS works to remove physical and attitudinal barriers, which may prevent students' full participation in the University community. Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act guide the work.

viii) Resources for Students to Address Discrimination and Harassment Concerns

<https://student-dhr.yale.edu/>

- This website offers a comprehensive accounting of the array of institutional offices, programs, resources, and people available to students to address discrimination and harassment concerns. It also includes a catalogue of policies and definitions and a list of steps to take toward resolving complaints of various kinds.

ix) Poorvu Center for Teaching and Learning

301 York Street: (203) 432-4765

<https://poorvucenter.yale.edu/GraduateStudents>

- The Poorvu Center provides an array of support for graduate student teaching and writing. The Teaching Development Team can assist with course design and offers confidential individual consultations and classroom observations, as well as offering dozens of teaching workshops led by experienced graduate student teachers. The Graduate Writing Lab offers individual consultations with writing tutors, programs and workshops on academic writing and communication, writing retreats, and facilitated peer writing groups.

x) Office of Career Strategy

55 Whitney Ave., 3rd Floor: (203) 432 0800

<https://ocs.yale.edu/>

- The Office of Career Strategy offers individual Career Advising Appointments and runs a Professionalization Workshop Series for graduate students in the Humanities, as well as sponsoring discipline- and field-specific Peer Professionalization Groups. Their website provides links to on- and off-campus professionalization resources, including lists of current employment opportunities and internships in the public and digital humanities. The Director of Graduate and Postdoctoral Career Services is Hyun Ja Shin ([hyunja.shin@yale.edu](mailto:hyunja.shin@yale.edu)).